

**NAV NIRMAN CO-OP GROUP HOUSING SOCIETY LTD**  
Ankur Apartments, Plot No.7, IP Extension, Patparganj, Delhi-110092

Ref : NNCGHS/MC/meeting/25/2023

28<sup>th</sup> November 2023

**MINUTES OF THE MEETING.**

25<sup>th</sup> Management Committee meeting has been held on 26<sup>TH</sup> November 2023 at 7.00 P.M. in the meeting room of society. The following Hony. Members attended the meeting and were present to deliberate & take decision.

S.No.	Name of Members/ Sh/ Smt.	Post. Hony.
1.	Vijay Laxmi Singh.	President.
2.	Rajesh Rastogi.	Vice President.
3.	Kamal Singh. Chauhan.	Secretary.
4.	D.K. Nigam	Additional Secretary
5.	Anju Sharma	Joint Secretary (Security)
6.	Urmila Nautiyal	Joint Secretary ( Admn)
7.	K.V. Mohan	Member
8.	S.K Chakrabarti	Member
9.	Mohan Lal	Member

1. Resolved that the minutes of last management committee meeting held on 28.10.2023 is hereby confirmed and approved.
2. Resolved that expenditure and receipt of the month of October, October 2023, Rs3,64,920/- ( Rupees three lacs sixty four thousand nine hundred twenty only) and Rs. 14,74,708/- ( Rupees fourteen lacs seventy four thousand seven hundred eight only ) respectively are confirmed and approved.
3. Diwali Mela- It is placed on record that the Diwali Mela was successfully conducted with great pomp & show and every body praised it. The sub-committee responsible for conducting the mela is congratulated. The collection from various sources and sponsors is Rs. 65,900/- (Rupees sixty five thousand nine hundred only) and expenditure is Rs. 52,752/- ( Rupees fifty two thousand and seven hundred fifty two Only) .It is to be noted that the sub-committee has not spent any money from the society fund and Rs. 13,148/- ( Rupees thirteen thousand one hundred forty eight only) is the profit and it should be kept in welfare fund . The management committee congratulated the sub- committee once again. . Resolved that the expenditure and receipt are confirmed and approved.
4. **Expenditure for conducting G.B.M** – Resolved the expenditure in conducting the General Body Meeting is Rs. 55,110/- ( Rupees fifty five thousand one hundred ten only) which is well within the sanctioned amount is confirmed and approved.

Meeting is adjourned due to the unavoidable reasons.

Thanks

Hony. Secretary.



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22<sup>ND</sup> December 2023

**MINUTES OF THE MEETING.**

In continuation of 25 th Management Committee meeting has been held on 21<sup>st</sup> December 2023 at 7.00 P.M. in the meeting room of society. The following Hony. Members attended the meeting and were present to deliberate & take decision.

S.No.	Name of Members/ Sh/ Smt.	Post. Hony.
1.	Vijay Laxmi Singh.	President.
2.	Rajesh Rastogi.	Vice President.
3.	Kamal Singh. Chauhan.	Secretary.
4.	Mohan Chand Dhyani	Treasurer
5.	D.K. Nigam	Additional Secretary
6.	Anju Sharma	Joint Secretary (Security)

Resolved that first four points of the agenda issued on 21 November and discussed in the meeting held on 26.11.2023 are confirmed & approved

Resolved that the revised agenda issued and circulated on 20<sup>th</sup> December 2023 is as under.

- 1 Resolved that the expenditure and receipts for the month of November 2023 are Rs. 6,42,960/- ( Rupees six lacs forty two thousand nine hundred sixty only. ) & Rs. 11,46,707/- ( Rupees eleven thousand forty six thousand seven hundred and seven only), respectively are confirmed & approved.

2. **Pending payment to the contractor in Rain Water Harvesting system & advocate payment.**

The remaining balance amount of work done by M/s. Rudra Associates in Rain Water Harvesting system in the society of Rs. 2,91,697/- ( Rupees two lacs ninety one thousand six hundred ninety seven only. ) is pending till today against gross work of Rs. 989,088/- ( Rupees nine lacs eighty nine thousand eighty eight only) The amount of bill has already been approved in management committee meeting held on 16.04.2023 .

Resolved that 10% amount of gross work done of Rs. 989088/- (Rupees nine lacs eighty nine thousand eighty eight only) be withheld as security deposit and the balance of Rs. 1,92,788/- (Rupees one lacs ninety two thousand seven hundred eighty eight only. ) may be paid after required compliances and final checking of the bill.

Further it is resolved that the work of Rain Water Harvesting system in green area is to be taken up for an estimated amount of Rs. 10.00 Lacs ( Rupees ten lacs only Approx) is approved and the process of tendering to be initiated. It is also to mention that the vertical CPVC pipe line have already been fixed on the road side from roof top. In this regard the letter be written to Delhi Jal Board for further guidelines as the work has been held up due to the change of policy by Delhi Jal Board.



- (ii) Resolved that an advocate be engaged for Registrar of Cooperative Societies cases.

3. **letter from members** – Resolved that letters have been received from Mr. L.N. Dhawan , Mr. Pawan Kumar agarwal and also an objection letter on the minutes of Annual General Body Meeting held on 24.10.2023 by the nineteen members residents of the society . Resolved that as per hony. secretary's report presented in the Annual General Body Meeting and also passed in the Annual General Body Meeting that some members have dual membership , which is against the Delhi Cooperative Societies Act & Rules .In the objection letter of Minutes of the meeting of A.G.B.M.raised by 19 signatories nine were not present in the Annual General Body Meeting and three are non members. Resolved that suitable reply may be sent. Three R.T.I. have been filed in various departments to collect the confirmation in the interest of society members

4. **Civil Works**

Resolved that

- (i) Sub- Committee is reconstituted for the following works with members of sub- committee (i) Mrs.Vijay Laxmi Singh ( Convenor ) (ii) Mr. Kamal Singh Chauhan ( Incharge for civil work (iii) Mr.D.K. Nigam Member (iv) Mr. Anil Kumar (Member) (V) Mr. Mohan Dhyani( Member) (Vi) Mr. L.P.Srivastava(member) (vii) Mr. S.N.Behera (member)

(ii) works:-

- (a) Renovation/ repair of main Gate of the society.  
(b) Water filter plant in the society premises  
(c) other civil works as per approved by the G.B.M.dated 15.01.2023 and earlier G.B.M.'s

5. **LEGAL Cases :-**

Following Legal cases are as under:-

- (i) Mrs. Madhulika Goel V/s. Nav Nirman Cooperative Group Housing society Ltd. hearing date on 03.01.2024  
(ii) Mr. Mohan Advani V/s. Nav Nirman Cooperative Group Housing Society Ltd. hearing date on 16.01.2024  
(iii) Mrs. Vijay Laxmi Singh V/s. Nav Nirman Cooperative Group Housing Society Ltd. hearing date on 10.01.2024  
(iv) Mr Jai Pal Singh Khushwa V/s. Nav Nirman Cooperative Group Housing Society Ltd hearing date on 12.01.2024

6. **Discussions on quotations**

Resolved that quotations of security agency and for C.C.T.V. Camers have not been received , but the quotations of tank cleaning have been received. Further resolved the quotation of security agency may be called again. The work of C.C. T.V. Cameras may be carried out in house . The quotations for tank cleaning may be opened by the sub- committee.



(7)

**Staff 's Annual Increment . :-**

Resolved that the annual increment of staff shall be effective from 1<sup>st</sup> November 2023 and is recommended by the sub- committee and is approved by the management committee. Further resolved that each staff will get four holidays in a month . In case of emergency, if called officially , over time will be paid . Private work in duty hours is not allowed and if found so disciplinary action will be taken . Uniform will be provided to the staff and Rs. 20,000/- ( Rupees twenty thousand only) to provide uniform to staff is approved. Further resolved the pending salary of Mr. Rakesh kumar manager from 01.05.2018. to 09.05.2018 amounting to Rs. 7,387/- ( Rupees seven thousand three hundred eighty seven only) be paid, is approved.

(8)

**Transfer of membership Cases. :-**

Resolved that as per recommendations of the sub- committee for membership & Nominations is as under-

(i)

Total 15 ( Fifteen only) applications for membership & joint membership has been received.

(ii)

Total 2 ( Two only) Nominations cases has been received and approved as follows-

(a)

Sh. Kamal Kishore Prasad flat No 49.

(b)

Sh. Amar Chand Agarwal flat No. 165.

Further resolved that for membership cases , letters has been issued for submission of balance documents , letters be issued to owner of the society who have not applied for membership as yet.

It has been decided to put the requisite documents for membership cases, joint membership nomination and duplicate share certificate in public domain including notice Board .

(9)

**Parking sub- committee Recommendations. -**Resolved that the recommendations of the sub- committee has been submitted in management committee meeting and following car parking spaces have been allocated as under- (i) parking Space No. TP-05 to flat No. 91 and parking Space No. R-02 to flat No. 224, is confirmed and approved.

10.

**Action against Defaulters due to non payment. -** Resolved that it has been decided that the services of defaulters of more than amount of Rs. 20,000/- ( Rupees twenty Thousand only) should be stopped including the water supply w.e.f 05.01.2024. It is to be noted that three notices have already been issued in this regard and updated list of defaulters will be posted on the Notice Board.

11.

**Any. Other item with the permission of chair. -**

(i)

Resolved that My.Gate app. System with ERP solution may be installed in the society. An offer from the firm My. Gate, has been received on society E. mail @ Rs. 18000/- + G.S.T. Annually, is approved and will be installed w.e.f 20.01.2024.

- (ii) Resolved that it has been decided to celebrate the New Year day on 31.12.2023, during day time and an ammont of Rs. 75000/- ( Rupees seventy five thousand only) has been approved.
- (iii) Resolved that sewer line in the society is not functioning well and as such Rs. 40,000/- ( Ruees forty thousand only) has been approved for purchase of sewerage cutter pump for sewer cleaning .

Meeting ended with thanks to chair.

*sd*

Hony. Secretary.

Copy To-

1. Management committee members,
2. Assistant Registrar section V, Parliament street, New Delhi 110001.
3. Notice Board.

*Shanku*  
Hony. Secretary